

PART-TIME

CERTIFICATE IN PURCHASING AND PROCUREMENT MANAGEMENT

Course Brochure





CERTIFICATE IN PURCHASING & PROCUREMENT MANAGEMENT (PART-TIME)

Objectives

This course aims to enable students to understand the function of and the responsibility for procuring materials, supplies, and services.

Duration

- Total 7 lessons (completion within one month)
- 3 hours per lesson, 2 lessons per week

Lessons Time:

- Monday & Wednesday 7.00 p.m. 10.00 p.m. OR
- Tuesday & Thursday 7.00 p.m. 10.00 p.m. OR
- Saturday 9.00 a.m. 12.00 p.m. and 1.00 p.m. 4.00 p.m.

Course Modules

- Introduction to Purchasing and Procurement Management
- Factors for purchasing
- Determining requirements
- Supply sourcing
- Negotiation
- Supplier Management
- E-purchasing and E-procurement

Pre-requisites

- Age: 16 years old & above
- Academic level: At least 10 years of formal education or equivalent or pass the placement test of SCI or one year and above relevant working experience
- Language Proficiency: English Language with IELTS 5.5 & above or GCE 'O' Level graded C6 or above or pass SCI language proficiency test or equivalent.

Vision: Promoter of Creative Education Mission: Focus on the growth of students and staff Values: Innovation and Service

^{*}No lessons conducted during public holidays.



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Mode of Assessment

- Examination (5th and 7th Lesson) 90%
- Class participation 10%

Course Completion & Certification

Upon completion of the course, those who fulfill the required attendance and pass all the assessments will be awarded a Certificate in Purchasing and Procurement Management.

	Course Fees				
	Course		Charges		
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Spring College International

PEI Registration Number: 201001911N

Registration Validity: 23 July 2024 - 22 July 2028

EduTrust Certification Validity: 19 Jan 2022 - 18 Jan 2026

Website: www.spring.edu.sg

Course Enquiries: courseinfo@spring.edu.sg











Address (Jurong East Main Campus):

BLK 135 Jurong Gateway Road #03-327

Singapore 600135 Tel: +65 6896 0880

Address (Bishan Campus):

BLK 512 Bishan Street 13 #03-526 Singapore

570512 Tel: +65 6358 1068

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